This publication aims to provide you with as much information as possible about your child’s participation in the Music Programme at Applecross Senior High School.

Please take the time to read through this handbook and save it to your computer for future reference.

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Instrumental and Ensemble Overview

The Music Department at Applecross Senior High School has a well-deserved reputation among Perth's schools. There are approximately 190 students involved in our Music programme (including advanced instrumental students from our local feeder primary schools). The school has eight ensembles: Concert Band 1 (senior), Concert Band 2 (intermediate), Junior and Senior Guitar Ensembles, Scimitar String Orchestra (senior), Cygnet String Orchestra (junior), Jazz Band (senior) and Chamber Choir (senior). We have 10 teachers from the School of Instrumental Music teaching most of the instruments available in the WA Government School system.

Large-scale tours are held on a semi-regular basis and are exclusively for the senior ensembles. The Music Department aims to engage in a tour once every three-four years, although the interval between tours may sometimes be greater due to circumstances beyond the control of the Music Staff. In 2013, Concert Band 1, Scimitar String Orchestra, Senior Guitar Ensemble and Chamber Choir undertook a Tour to the Great Southern (Albany) region of WA. The ensembles engaged in concerts at primary schools and undertook combined rehearsals with our counterparts from Albany and North Albany Senior High Schools. The Tour culminated in a highly successful combined schools public concert, with approximately 200 performers performing for an audience in excess of 600.

Previous tours include the 20th Australian International Music Festival in Sydney in 2009. As part of this festival our ensembles performed at the Sydney Opera House, Angel Place and Darling Harbour. In 2006 the Music Department undertook a Tour to the North Island of New Zealand, and in 2004 the senior ensembles travelled to Sydney and Bathurst to take part in the 15th Australian International Music Festival.

In the years between tours, the senior ensembles are often involved in a rehearsal camp and then perform at a number of local area primary schools.

Each year, the Music Department organises formal concerts for all ensembles, the dates for which can be viewed in the Music Department Calendar of Events on pages 7-8 of this handbook. Rehearsing and performing with ensembles is a major feature of the Music programme at Applecross.

In addition to these concerts, the Music Department regularly enters ensembles into the following festivals. Once again, dates for these events are on the Calendar of Events on pages 7-8 in this booklet.

WA Schools' Concert Band Festival
WA Schools' Orchestra Festival
WA Classical Guitar Ensemble Festival
WA Government Secondary Schools Choral Festival
Solo Vocal Festival
WA Schools' Jazz Festival
Contemporary Music Ensemble Festival

Our ensembles consistently achieve high results in these festivals, due to the professionalism of our conducting staff and the hard work undertaken by the students.
Applecross SHS Music Department Staff

This page is to provide parents with contact details for the Class Music teachers, Ensemble conductors and Instrumental teachers.

The SIM Practice Journal

*It is School of Instrumental Music Policy that parents’ first means of communication with the instrumental teachers is via the Practice Journal.* Students should fill in their Journal for each practice session, get a parent to sign it on a weekly basis (a day before the student’s lesson) and bring it with them to every lesson. We also advise students to glue their Instrumental Timetable into their Practice Journal.

We ask families to treat the contact details appropriately. Here are some guidelines:

(i) Do not distribute the contacts to anyone outside your ensemble or instrumental group.

(ii) Only use the mobile phone numbers when it is genuinely necessary. An example is to notify the conductor that your child is unwell and therefore unable to attend a performance.

(iii) Use email if the matter is not urgent and try to phone at times when most people would be happy to be called.

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**Teacher in Charge - Music, Class Music Teacher & Scimitar String Orchestra Conductor:**
Tim Stapleton  
Timothy.Stapleton@education.wa.edu.au
Music Office: 9314 9335 (as I am most often teaching, please leave a voice mail with your name and contact number)
After Hours: 0438 421 801 (4.30 – 6.30pm)

**Class Music Teacher & Concert Band 1 Conductor:**
Christine Stapleton  
Christine.Stapleton@education.wa.edu.au
0438 423 801

**Brass Teacher (SIM):**
Nigel McIntyre  
Nigel.Mcintyre1@education.wa.edu.au
0424 520 953

**Cello Teacher and Cygnet String Orchestra Conductor (SIM):**
Rachel Morris  
Rachel.Morris@education.wa.edu.au
0418 816 655

**Clarinet Teacher and Concert Band 2 Conductor (SIM):**
Kaye Ihms  
Kaye.Ihms@education.wa.edu.au
0408 929 037

**Double Bass Teacher (SIM):**
Steven Richards  
Steven.Richards1@education.wa.edu.au
0402 353 082

**Flute Teacher (SIM):**
Stephanie Hales  
Stephanie.Hales@education.wa.edu.au
0423 171 577

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Guitar Teacher & Conductor of Junior + Senior Guitar Ensembles (SIM):
Nick Kostourkov  
Nick.Kostourkov@education.wa.edu.au  
0409 872 001

Percussion Teacher (SIM):
Dennis Vrcic  
Dennis.Vrcic@education.wa.edu.au  
0419 928 485

Saxophone Teacher and Jazz Band Conductor (SIM):
Mark Sprogowski  
Mark.Sprogowski@education.wa.edu.au  
0411 016 459

Violin and Viola Teacher (SIM):
Tashana Tweddle  
Tashana.Tweddle@education.wa.edu.au  
0417 197 418

Voice Teacher and Chamber Choir Conductor (SIM):
Kirsty Hulka  
Kirsty.Hulka@education.wa.edu.au  
0423 549 090

2015 Ensemble Information

**Concert Band 1**
Conductor: Christine Stapleton  
Tuesday 3.00 – 4.30pm

**Senior Guitar Ensemble**
Conductor: Nick Kostourkov  
Tuesday 3.00 – 4.00pm

**Junior Guitar Ensemble**
Conductor: Nick Kostourkov  
Wednesday 3.00 – 4.00pm

**Jazz Band**
Conductor: Mark Sprogowski  
Wednesday 3.00 – 4.00pm

**Scimitar String Orchestra**
Conductor: Tim Stapleton  
Wednesday 3.00 – 4.30pm

**Cygnet String Orchestra**
Conductor: Rachel Morris  
Thursday 3.10 – 4.10pm

**Concert Band 2**
Conductor: Kaye Ihms  
Thursday 3.00 – 4.00pm

**Chamber Choir**
Conductor: Kirsty Hulka  
Monday 3.00 – 4.00pm
# 2015 Music Department Calendar Dates

Please note: (i) families affected by any changes to this schedule will be advised via email  
(ii) all of these events are also on the Applecross SHS website: [www.applecross.wa.edu.au](http://www.applecross.wa.edu.au)

<table>
<thead>
<tr>
<th>TERM</th>
<th>WEEK</th>
<th>DATE / TIME</th>
<th>EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>4</td>
<td>Tuesday 24th Feb 5-7pm</td>
<td>Year 7 &amp; 8 Parent BBQ – Year 9, 10, 11 &amp; 12 Music students needed for entertainment items</td>
</tr>
<tr>
<td></td>
<td>6</td>
<td>Wednesday 11th March 7.30pm</td>
<td>Music Parents Welcome and Music Support Group Annual General Meeting (Venue - TBA)</td>
</tr>
<tr>
<td></td>
<td>9</td>
<td>Wednesday 1st April 7.30pm</td>
<td>Music Support Group e-Meeting</td>
</tr>
<tr>
<td>Term 2</td>
<td>3</td>
<td>Wednesday 6th May 7.30pm</td>
<td>Music Support Group Meeting</td>
</tr>
</tbody>
</table>
|        | 4    | Friday 15th May 7.30pm | Music Department Autumn Concert  
Venue – Perth Modern School Auditorium  
Concert Band 1, Scimitar String Orchestra, Senior Guitar Ensemble, Jazz Band & guest performers |
|        | 7    | Wednesday 3rd June 7.30pm | Music Support Group Meeting |
|        | 11   | Monday 29th June (evening) | School of Instrumental Music - Opus 2015 (for selected students) |
|        | 11   | Wednesday 1st July 7.30pm | Music Support Group Meeting |
| Term 3 | 2    | Friday 31st July 7.30pm | Music Department Winter Concert  
Venue – Applecross SHS Performing Arts Centre (to be confirmed)  
Concert Band 2, Cygnet String Orchestra, Junior Guitar Ensemble, Chamber Choir, Jazz Band & guest performers |
|        | 3    | Wednesday 6th August 7.30pm | Music Support Group Meeting |
|        | 3    | Saturday 8th – Sunday 9th August | WA Schools’ Orchestra Festival |
|        | 3    | Sunday 9th August | WA Schools’ Jazz Festival |
|        | 4    | Thursday 13th – Sunday 16th August | WA Schools’ Band Festival |
|        | 5    | Saturday 22nd – Sunday 23rd August | WA Classical Guitar Festival |
|        | 5    | Sunday 23rd August | WA Government Secondary Schools’ Choral Festival |
|        | 7    | Wednesday 2nd September 7.30pm | Music Support Group Meeting |
|        | 7    | Friday 4th September 7.30pm | Music Department Spring Concert & Year 12 Presentation  
Venue – Applecross SHS Performing Arts Centre (to be confirmed)  
Concert Band 1, Scimitar String Orchestra, Senior Guitar Ensemble, Chamber Choir, Jazz Band & Year 12 guest performers |
|        | 7    | Saturday 5th September | WA Government Schools’ Contemporary Music Ensemble Festival |

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**2015 Music Department Calendar Dates (continued)**

<table>
<thead>
<tr>
<th>TERM</th>
<th>WEEK</th>
<th>DATE / TIME</th>
<th>EVENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 4</td>
<td>4</td>
<td>Wednesday 4(^{th}) November 7.30pm</td>
<td>Music Support Group Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Saturday 7(^{th}) – Sunday 8(^{th}) November</td>
<td>WA Government Secondary Schools’ Solo Vocal Festival</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Friday 20(^{th}) November 7.30pm</td>
<td><strong>Music Department End of Year Concert</strong>&lt;br&gt;<strong>Venue – Applecross SHS (to be confirmed)</strong>&lt;br&gt;<strong>All Music Department Ensembles (all year-groups)</strong></td>
</tr>
<tr>
<td>6</td>
<td></td>
<td>Saturday 21(^{st}) November</td>
<td><strong>Rotary Club Jacaranda Festival</strong>&lt;br&gt;<strong>Concert Band 1 and Scimitar String Orchestra</strong></td>
</tr>
<tr>
<td>8</td>
<td></td>
<td>Wednesday 2(^{nd}) December 7.30pm</td>
<td>Music Support Group Meeting</td>
</tr>
</tbody>
</table>

**Participation in Music Events**

**EVERY STUDENT, EVERY EVENT…THIS IS TEAMWORK**

All ensemble members are expected to participate in every music event in which they are performing. This applies to all Music Students in ensembles, including those who are not enrolled in Class Music.

It is vital that all students show respect for their fellow ensemble members and their conductor by committing to attend every performance. We advise of the year’s programme in advance to help families plan for all relevant Music Department events. Please ensure these dates are added to your family diary or calendar, so that you and your child will be there. Any alterations to this schedule will be advised at the earliest opportunity.
Class Music - General Information

Lower School
Class Music is an integral and compulsory component of each student’s musical training from Years 7 - 10. Throughout lower school, students will develop skills in listening awareness (aural perception) and basic music knowledge (theory). They will also express themselves through composition and arrangement activities, as well as gaining an understanding of what makes us listen to and enjoy music of different eras, cultures and styles (Music in Society). Practical music-making activities are integral to all music courses.

Students receive a Course Outline and Assessment Structure at the beginning of each semester. This provides a clear guide as to what will be taught/learnt each semester as well as the nature of each assessment and date on which it will take place. It is important that parents view these handouts and be aware that they should stay at the front of the students’ Music files.

Parents of Year 7 and Year 8 students may wish to assist their child with the transition to secondary school by getting them to copy assessment details from other subjects into an ‘Assessments Calendar’ for home reference (hand-written or computer-based).

Assessment Policy for Late Work
To encourage students to be well organized and to respect the students who meet due-dates, the Music Department has the following policy.
1. If work is handed in 1 day late - 10% of the student’s mark will be deducted
2. If work is handed in 2 days late - 20% of the student’s mark will be deducted
3. After this, the student’s work will receive 0 (zero). However, the item will still be checked by the Class Music teacher, given comments and an indication of what mark would have been awarded.

If there is a suitable reason, parents are encouraged to send a letter or email to the appropriate teacher to explain the situation. To be clear, this would involve an event which has significantly disrupted normal family life.

Upper School
In 2015, Applecross Senior High School Music Department is running the Stage 3 Music Course in Year 12 (Units 3A & 3B) as well as the Curriculum Council endorsed unit Instrumental and Ensemble Music (PIMS). For more detailed information, please refer to Subject Selection Information on the Applecross Senior High School website (http://www.applecross.wa.edu.au/subject-selection-information).

Future Plans for Upper School Music
Prior to subject selections for 2016, the Music Department will be holding an information evening for families who currently have students in Year 9 and Year 10. It is vital that each family have at least one parent attend this meeting, along with their child.

For any queries regarding the Lower School and Upper School Class Music courses, please contact the Teacher in Charge – Music
Music Course Stage 3 (Year 12)
Special Requirements for Students & Parents

Students planning on enrolling in these courses next year need to be aware of the following additional points regarding Instrumental Recital Exams and other solo performances.

Parents of current year 11 and 12 students – information regarding this was provided to your child at the beginning of this year in the following documents:
   (i) The ‘Upper School Music Survival Kit’
   (ii) The Music Course Assessment Outline
   (iii) The Music Course Syllabus
Please ask your child if you have not yet seen these documents, as they contain much information of assistance to parents as well as students. The Subject Selection Handbook also covers related matters.

Accompanists
For most upper school Music students, a professional piano accompanist is required on the following occasions: (i) Instrumental Recital Exams, (ii) the Year 11 and Year 12 Recital Night and (iii) the Year 11 and Year 12 Performance Days (SIM students only). Classical guitar and piano students will generally not need accompaniment, however their instrumental teacher may select repertoire that does require it. Percussion students may require accompaniment from a pianist or another musician (e.g. a professional percussionist).

Your child’s instrumental teacher will often have a particular accompanist whom they recommend and the Teacher in Charge of Music also has a list of contacts for good accompanists in the local area as well as those located further afield. Please note that it is the responsibility of the student’s parents to contact an accompanist, to ensure that they will be available for the exam (etc.) and to schedule rehearsals. The accompanist’s fee for rehearsals, performances and exams is an additional cost to be borne by the student’s family. It is generally not advisable to engage the services of a family member or friend as an accompanist for your child. This will avoid potential difficulties that have been encountered by a few students in the past.

You need to be aware that Applecross SHS exam times are going to be at similar times to those of other schools and exams run by external organizations such as AMEB. Consequently, good accompanists may be fully booked well in advance both for exam times and for rehearsal times, so you should not leave it to the last minute to make contact. As soon as you know your performance/exam day, you should advise your accompanist so that they can keep the day free for you. Likewise, as soon as you find out your actual exam time, you should have the accompanist lock that time in their diary.

Instrumental Recital Exam Venue
Parents should be aware that these exams are sometimes held at venues other than Applecross SHS (e.g. another high school). If this is the case, you will be responsible for providing your child’s transport. This information is also provided to your child well in advance by the Music Department.
Whilst many of us tend not to give the ‘Terms and Conditions’ much attention, parents are encouraged to read this policy, focusing on those aspects that relate to their child in particular.

Instrumental & Vocal Policy

1. **Instrumental & Vocal Attendance**  
   1.1 Students enrolled in Government Instrumental Lessons are required to attend their lesson every week. Even though the Instrumental Lessons cannot appear on the student's regular timetable, they are no less important than any other subject lesson. **Failure to attend an instrumental lesson is classed as truancy.**

   1.2 In Term 1 of the school year, Temporary Instrumental Timetables are displayed in the window of the Music Room until about Week 4. Once class groups have been established, Permanent Rotating Instrumental Timetables are produced and distributed to the students by the Instrumental Staff. Copies of these are always on display in the window of the Music Room. These timetables generally cover a term at a time.

   1.3 (a) Students must carefully check the Assessment Outlines given to them by their various subject teachers to identify any clash with their Instrumental Lessons.

   (b) In the event of a clash, the first step is for the student to request that they (or the entire class) be allowed to do their class assessment at an alternative time.

   (c) If this is not possible, the student must speak to their instrumental teacher and try to plan an alternative lesson time for their group (a swap).

2. **Instrumental & Vocal Assessment**  
   All assessment for Government Instrumental Lessons is undertaken by the teachers from the School of Instrumental Music and is coordinated by the Teacher in Charge of Music. Reporting is done each semester and will appear along with reports from all other subject areas.

3. **Practice Journal**  
   It is School of Instrumental Music Policy that parents’ first means of communication with the instrumental teacher is via the Practice Journal. Students should fill in their Journal for each practice session, get a parent to sign it on a weekly basis (a day before the student’s lesson) and bring it with them to every lesson. Students are advised to have their Instrumental Timetable glued into their Practice Journal.

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Ensemble Policy

4. Ensemble Eligibility
4.1 Lower School Students (Years 8, 9, 10) are only eligible to be members of an Applecross SHS Music Department Ensemble whilst they are enrolled in Class Music.
4.2 Class Music students who learn an instrument privately are eligible to be members of an Applecross SHS Music Department Ensemble given that:
   a) they provide a letter from their instrumental teacher to the Teacher in Charge of Music indicating that tuition is regular and ongoing.
   b) they meet all the same attendance requirements of Government Instrumental students.

Students will only be accepted into an ensemble after a successful audition for the relevant conductor. Privately taught student's membership of an ensemble may need to be periodically reviewed to ensure appropriate levels of performance are being maintained.

4.3 Class Music students will be auditioned where and when necessary to determine appropriate ensemble placement (with the exception of students already in the Senior Concert Band, the Scimitar String Orchestra and the Senior Guitar Ensemble).
4.4 Students who complete the Lower School Class Music course are invited to participate in their relevant ensemble throughout Years 11 and 12. These students must commit to full membership for at least one school year (i.e. not withdraw from their ensemble part-way through the year).

Upper school students who elect to participate will be subject to the same attendance policy as enrolled students.

5. Ensemble Attendance
5.1 Attendance at rehearsals is compulsory for all students enrolled in Class and Instrumental music units. The weekly Ensemble Rehearsal is a timetabled lesson (off the gridline) in the same way as, for example, a Maths or English class. Ensemble participation is part of the Instrumental Assessment. Failure to attend an ensemble rehearsal is classed as truancy.
5.2 Where a student is absent from a rehearsal only (not the whole school day), an email or letter of explanation from the student's parent/guardian to the conductor is legally required. This must be done at the earliest opportunity. A telephone call is a suitable substitute for a note.
5.3 Where a student has been absent from school on the day of a rehearsal, it will not be necessary to provide a separate note for the Ensemble Conductor in addition to the one required by the Care Group teacher. However, the student must communicate with the Ensemble Conductor regarding such an absence.
5.4 In exceptional circumstances, students may be excused from rehearsal by presenting a note signed and dated by a parent or guardian in advance of that rehearsal. Routine medical and dental appointments are not considered an exception, so please make every effort to book these appointments at other times. A telephone call is a suitable substitute for a note.

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5.5 Any request made by a student to absent themselves or to leave a rehearsal early will be denied unless the parent provides a note in advance or collects their child personally from the rehearsal. This is a legal duty-of-care requirement.

5.6 Attendance at all scheduled performances (concerts, festivals, etc.) and camps is compulsory. With respect to performances, in the event of sudden illness, parents are asked to contact the student's Ensemble Conductor.

6. **Ensemble Assessment**

All students participating in Applecross SHS Music Department ensembles (both Government & privately taught) will be assessed and awarded a certificate with one of the following: *Certificate of Excellent Achievement*, *Certificate of Achievement* or *Certificate of Participation*.

7. **Chamber Choir**

7.1 In 2014, the only non-enrolled students eligible for Chamber Choir are those in Years 9-12 at Applecross SHS who have passed an audition with the choir director. For Year 8 students to be eligible, they must be enrolled in Class Music.

7.2 Chamber Choir members who are not enrolled in Class Music are required to complete a formal written agreement concerning their membership each year. The student as well as their parent/guardian must sign this agreement.

7.3 The attendance policy for Chamber Choir is the same as for all other Music Department Ensembles (see Section 5 above).

7.4 All previous non-enrolled Chamber Choir members will be eligible to continue without audition.

7.5 Non-enrolled students who do not meet the attendance, performance and behavioral requirements of Chamber Choir, will have their membership terminated.

8. **Jazz Band (extracurricular ensemble)**

The school provides resources and staffing for the Jazz Band as an extension and encouragement for enrolled music students. Under most circumstances, the Jazz Band will only draw students from the Senior Ensembles. Students may not elect to be in the Jazz Band only; it is an additional ensemble. Any student not meeting the eligibility requirements for the main ensembles will be unable to participate in the Jazz Band. Exceptions to this policy may be made at the discretion of the Teacher in Charge of Music in consultation with the Jazz Band conductor.
Music Notices and Concert Newsletters

Most of the newsletters distributed by the Music Department will relate to concerts and other performance events. Please see the Music Department Calendar Dates on pages 7-8 of this booklet.

With regard to notices about concerts, the first newsletter usually goes out about 3 – 4 weeks prior to the concert date. Concert newsletters are either distributed via ensemble rehearsals or mailed to family postal addresses. Needless to say, it is advisable for parents to regularly update the school’s administration with your family’s contact details.

The first newsletter will remind you of the date for the concert, details of which ensembles are performing, the concert venue and information relating to the purchase of tickets. In more recent times, Applecross SHS Music Department has been making use of the TryBooking on-line ticket booking facility. Parents have found this to be a very convenient way to purchase tickets, however families are advised that a credit card is required to make ticket purchases.

When you receive the first newsletter pertaining to a concert, please note the details carefully, and make sure you know:

- Concert date and time.
- Venue of concert (plus, in the event of outdoor concerts, a “Plan B” arrangement in case of inclement weather).
- The uniform requirements for the concert. Concert Uniform information is covered in more detail later in this booklet. Although you should be fully prepared with complete uniform well in advance of the first concert newsletter going out, we suggest that you ALWAYS get your child to try on their uniform, make sure it still fits, and that it is in good condition (no buttons missing, etc.).
- When you can buy tickets and how much they will cost.
- Details of Music Support Group activities planned for the concert, including requests for donations of food for supper (if applicable) and any tasks we may need assistance with on the night.

A second newsletter is often distributed approximately one week prior to the concert date. This newsletter contains important instructions regarding arrival times and warm-up rooms for the various ensembles, other information pertaining to the venue (e.g. parking arrangements) and the performing order of the programme.
Concert Uniform

All Music Students are required to have the following items for Music Department Concerts and other performances (festivals, tours, etc.). The Concert Uniform has been co-developed by the staff and parents from Applecross SHS Music Department.

Concert Shirt
The Music Department has a special Concert Shirt (with an embroidered logo) which must be purchased through **Uniform Concepts** (1a/9 Yampi Way, Willetton WA 6155 ~ 08 9270 4669 ~ Willetton@uc.nellgray.com.au). Students who do not already have a Concert Shirt will need to have a fitting by early Term 1 at **Uniform Concepts**. *Due to production times, Concert Shirts must be ordered in Term 1.* You are encouraged to choose a shirt size that will allow for a little growth.

All of the other Concert Uniform items need to be purchased by families from clothing shops or department stores (including **Uniform Concepts**, if they carry suitable items as listed below).

<table>
<thead>
<tr>
<th>Boys</th>
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<tbody>
<tr>
<td><strong>Concert Shirt</strong> - from Uniform Concepts</td>
</tr>
<tr>
<td>Black dress trousers (no corduroy or denim)</td>
</tr>
<tr>
<td>Black leather belt</td>
</tr>
<tr>
<td>Black leather shoes (not sports shoes)</td>
</tr>
<tr>
<td>Black socks - medium length</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Concert Shirt</strong> - from Uniform Concepts</td>
</tr>
<tr>
<td>Black long pants (no corduroy or denim – and definitely no skirts)</td>
</tr>
<tr>
<td>Low heeled plain black leather shoes - no canvas or sports styles, and no high heels or ‘strappy’ styles</td>
</tr>
<tr>
<td>Medium length black socks or black knee-highs</td>
</tr>
</tbody>
</table>

**Hair**
Long hair is to be tied back, off the face, and behind the shoulders
Only black hair ties are to be worn

**Jewelry**
With the exception of studs, sleepers, and small hoop earrings - jewelry is not permitted

The **Music Support Group** has limited stock of good quality second hand shirts at a cost of $10.00. Parents wishing to purchase one of these shirts must determine for themselves the correct size, then contact the Uniform Coordinator (see MSG Contacts on the last page of this handbook) either by email or phone to determine if the appropriate size is in stock, and to discuss pick-up arrangements.

**Primary Students**
For the shirt, there are three options for primary school students:
1. Parents may purchase a Concert Shirt from the **Uniform Concepts** (see above).
2. Parents may purchase a good quality second hand shirt from the **Music Support Group** (see above).
3. Simply purchase a plain black business shirt.
Music Support Group

The Music Support Group (MSG) is a Sub-Committee of the Applecross Senior High School Parents & Citizens Association Inc, and was established to assist the Music Department in activities such as concerts, camps, tours and fundraising.

Meetings are usually held on the first Wednesday in the month during the school term, in the Music Room, commencing at 7.30pm. For more detail on meeting dates, please see the Music Department Calendar Dates on pages 7-8 of this booklet. Everyone is welcome at these meetings.

If you are not a regular MSG meeting attendee (and not on our email notifications list), and plan to attend a particular meeting, we suggest you call or email one of the committee members to confirm that the meeting is on, as we do occasionally need to change the meeting date or meeting format.

Anybody who has been to an Applecross SHS Music Department Concert will know that there is a tremendous amount of work that goes into making these concerts successful. The MSG helps by taking on concert-related tasks such as ticket sales, providing front-of-house and back-stage assistance as well as organizing fundraising activities (supper, raffles, etc). The MSG also assists the Music staff with the preparation and planning for tours.

All profits from MSG fundraising activities at concerts go to the Music Department for the benefit of all present and future Music Students at Applecross SHS.
How You Can Help

Being part of the Music Support Group is a great way to meet other parents and your student’s friends and family. It is also a great way to get to know what is going on in the Applecross Senior High School Music Department, and to see what goes on ‘behind the scenes’ in producing a concert.

As mentioned in the previous section, the Music Support Group meets on the first Wednesday of every month (excluding school holidays) at 7.30pm in the Music Room, however if you are unable to attend the meetings there are many small tasks we need help with especially at concert time. These include (i) front-of-house duties such as checking tickets, last minute sales, directing people to restrooms, etc., (ii) backstage crew tasks like setting up chairs and music stands for the ensembles, and (iii) supplying, setting up and serving supper. No experience is required, however we do need lots of helpers for everything to run smoothly. The more volunteers we have, the more time there is for us to watch our own children perform! Toward the end of the year we will also need help to gather items for our end of year raffle, and to sell raffle tickets on concert night.

If you are able to assist us in any way, please contact our Music Support Group secretary (see below). When an event approaches we will circulate an email asking for assistance, and specify what tasks we need assistance with.

We look forward to meeting you!

Cath Standing
Convenor, Applecross Music Support Group.

Contacting the MSG

If you have any questions at all, regarding the activities of the MSG, please feel free to contact one of the members listed below:

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Email</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convenor:</td>
<td>Cath Standing</td>
<td><a href="mailto:oincath@bigpond.com">oincath@bigpond.com</a></td>
<td>0418 914 424</td>
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<td>Deputy Convenor:</td>
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<td>0400 040 378</td>
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<tr>
<td>Secretary:</td>
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<td>0499 123 116</td>
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<td>Treasurer:</td>
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<td>Fundraising Coordinator:</td>
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<td>Supper Coordinator 1:</td>
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<tr>
<td>Concert Coordinator:</td>
<td>Lana Ledovskaya</td>
<td><a href="mailto:s.ledovskaya@gmail.com">s.ledovskaya@gmail.com</a></td>
<td>0427 250 141</td>
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<tr>
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<tr>
<td>Ticketing &amp; Rosters 1:</td>
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<td>0411 467 748</td>
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<tr>
<td>Ticketing &amp; Rosters 2:</td>
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<td>P&amp;C Representative:</td>
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</tr>
<tr>
<td>Tour Organising Committee:</td>
<td>To be advised</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>